

**Consulting Psychologist  
Position Description  
Headington Institute | May 2025**

The Headington Institute is a nonprofit organization providing support, training and innovative solutions for staff care and wellness for organizations with staff in high stress and/or high-risk environments. We seek a talented, passionate, and committed individual for the position of Consulting Psychologist (contracting psychologist). This position offers satisfying work in a collaborative and flexible small team environment. The successful candidate will play a vital role on our team while enjoying meaningful and innovative work.

**Position Details:**

The consulting psychologist (contractor psychologist) will be responsible for providing psychological services primarily to international relief and development workers worldwide. This will be done remotely, and during 3 to 4 domestic (US) and/or international trips per year, each involving 2 to 9 days away.

Clinician can conduct psychotherapy, assessment, and training in English and at least one of the following languages fluently: Arabic, French, Dari, or Farsi.

**Requirements:**

The preferred candidate will hold a doctorate in clinical psychology or a related field, with a license to practice independently and professional liability insurance. On occasion, the institute will also consider candidates with the appropriate international master's level degree from leading accredited institutions who also have sufficient relevant work experience.

- Candidates should have five or more years of relevant post-doctoral professional experience. She/he must have a proven record as an outstanding clinician.
- Candidates must have experience with, or demonstrated aptitude for, working with large international NGOs and/or other nonprofit organizations. Candidates should be able to build and maintain collaborative relationships with client organization representatives. Experience presenting to groups in workshops—particularly on the topic of stress, trauma or resilience—is a plus.
- The ability to work cross-culturally with diverse clients is essential in this role. International consulting, training and workshop experience is required.
- Ability to speak, write, and conduct psychotherapy and workshops in French, Arabic, Dari, or Farsi or other language is highly desired.
- Experience with personality assessments (especially the Five Factor Model of Personality) is a plus.

The successful candidate will demonstrate superior intelligence, creative vision, high energy, common sense, strong social skills, patience, and dedicated follow-up. Excellent organizational

skills in a fast-paced environment and the ability to manage projects to a completion are a must. Since the Institute functions in an international context, demonstrated diplomacy is highly valued.

Years of research and practice have shown that a holistic approach to wellness is most effective for maintaining resilience in this population. This includes an appreciation for the importance of personal spiritual practices in the lives of many clients. Since we work with individuals representing all faiths and worldviews, the successful candidate will recognize the importance of meaning, purpose, transcendence, and faith in promoting wellbeing and trauma recovery.

### **Responsibilities & Duties:**

- Provide remote webinar and in-person Psychoeducational workshops on stress, resilience, trauma, reducing burnout etc.
- Provide remote secure tele-health counseling sessions to aid workers in global contexts.
- Provide pre-deployment resilience assessments for selected aid and development workers.
- Score and Interpret Clinical Data: Use personality inventories and trauma assessments for trainings for aid workers going to high-risk environments and/or for pre-deployment resilience assessments.
- Networking and building strategic partnerships and relationships with clients.

### **Desired Traits and Characteristics:**

The Consulting Psychologist will possess the ability to quickly build successful, collaborative relationships with individuals representing complex multinational aid organizations. This requires superior intelligence, creative vision, common sense, excellent social skills, high energy, patience, and strong analytical thinking.

As a consulting psychologist working with the populations we serve, it is important to possess excellent training and significant experience with the assessment and treatment of a wide range of psychopathology and personality functioning. The confidence and ability to work alone, in a variety of settings where shifting roles and boundaries necessitate sound professional judgment, are important assets.

### **To Apply:**

Please submit a cover a letter and your CV to: [info@headington-institute.org](mailto:info@headington-institute.org)  
Subject line: APP - Consulting Psychologist Application